

swisspeace is a practice-oriented peace research institute. As an associate institute of the University of Basel, it carries out research on violent conflicts and their peaceful transformation. The institute aims to build the peacebuilding capacities of Swiss and international organizations by providing trainings, space for networking and exchange of experiences. It also shapes political and academic discourse on peace policy issues at the national and international level through publications, workshops and conferences. Thereby, swisspeace promotes knowledge exchange between researchers and practitioners.

swisspeace is looking for a:

Head of Mediation Program (80 - 100%)

Starting date: 1 October 2015 (or by agreement)

The swisspeace Mediation Program supports ongoing mediation processes and conducts mediation related research projects. It provides training for mediators, diplomats, UN staff, peacebuilding practitioners and representatives of conflict parties. It cooperates closely with partner organisations from Switzerland, the EU, the UN and specific conflict regions.

Your tasks:

- Shaping the strategy of the Mediation Program
- Leading the Mediation Program and its team of eight staff
- Actively engaging in mediation (support) activities and projects
- Managing ongoing projects in practice and research
- Developing new ideas and projects and securing corresponding funding
- Linking mediation to other fields of peacebuilding and to other thematic programs at swisspeace
- Developing and strengthening networks and partnerships to national and international actors

Your profile:

- Strong interest in and passion for mediation and dialogue processes
- Proven track record in designing and managing mediation and mediation support activities
- Interest in leading and shaping swisspeace's mediation related work in collaboration with a competent and dynamic team in a rapidly changing environment
- Extensive network to relevant actors in the area of mediation (NGOs, governments, multilateral actors)
- Strong interest in exchange between research, policy and practice
- Excellent written and spoken English. Command of German and French are strong assets
- Willingness and ability to travel abroad frequently

Our offer:

Attractive working conditions in a small, professional and dynamic team and a workplace in Bern, Switzerland.

We look forward to receiving your complete application in English, including motivation letter, CV, work certificates and diplomas by 10 August 2015.

Please send your application to toni.joller@swisspeace.ch. More information can be found at: www.swisspeace.ch or received from Matthias Boss, Chief Operating Officer, matthias.boss@swisspeace.ch, Tel: +41 31 330 10 18.